Probus Management Team Meeting, August 28, 2024
Draft Minutes

Attendees: Ken Swain, Joanne Swain, Diane Anderson, Jolyon Brown, Kathy Galvin, Jonn Robertson, Joyce Elmore, Diny Van Beers

Regrets: Barb O'Connell, Greg Cornfort, Nancy Fredin, Gail Skidmore; John O'Malley

1. **Approval of Agenda**
   Moved by Kathy, seconded by Diane that the agenda be approved. **Carried.**

2. **Approval of Minutes/Amendments to Past Minutes**
   Moved by Diane, seconded by Jon that the minutes of the meeting dated May 29, 2024 be approved. **Carried.**

3. **Chair Reports:**

   a) **Treasurer (Jonn)**
   The bank balance at August 31, 2024 is $10,210.55. Jon estimates that after paying expenses for the Christmas Lunch, Probus Canada fees and website maintenance, the club's balance at year-end will be approximately $4,500.

   b) **Membership (Gayle)**
   N/A

   c) **Activities**
   Diny advised that new Activity Leads have come forward for three additional activities: Bridge, Cultural Events and a Women's Coffee group. As well, the Book Club will be resuming.

   She raised two issues:
   1) There have been concerns over members signing up for LOLO and cancelling at the last minute. This creates additional expense for the members who attend, since the number of meals confirmed must be paid for regardless of the numbers who show up. She will draft something for the newsletter addressing the issue.
   2) There is an issue with insurance when members host functions in their home. While our Probus Club does carry insurance, if a claim is made for injuries, the homeowner's insurance would be the first payee, followed by the Probus insurance. Diny will provide written notice of this to Activity Leads. Kathy recommended that an insurance broker be asked to speak at a future meeting to describe the insurance process.

d) **Special Events**:
Kathy advised that the Christmas Luncheon will be a buffet style turkey dinner. The maximum number of guests is 100 and the total cost, including a deposit and a 10% gratuity will total $3,984.70 plus GST.

d) **Programs (Jolyon Brown)**
Jolyon advised that the speaker for the September General Meeting will be Tim Schewe, a retired RCMP officer. The speaker for the October General Meeting will be Ann Nesbitt, a self-published author of a children's book.

e) **Hospitality**
N/A

4) **Communication (Joanne)**
Joanne has received a query from a gentleman who is trying to locate the family of a former member of a Probus Club in Nanaimo, now deceased. Joanne will check the records and if the person was a member of Bastion City Probus, she will try to contact the family and provide them with his contact information.

5) **New Business**
The need to promote Bastion City Probus Club was discussed. Two sources for free advertising were mentioned: Hammond Bay Magazine and Rogers Communications.

The speaker for the September General Meeting has requested mileage reimbursement of approximately $30 which has been approved, since he comes from outside Nanaimo. Diny advised that there is provision in the current club bylaws for honorariums to be paid if needed and if within the budget.

A Nomination Committee will be struck in the Fall for next year's Probus Management team. Jolyon advised that he will be stepping down at year-end.

6) **Adjournment and Next Meeting:**
The meeting was adjourned at 11:55 a.m.

Next Meeting: September 25, 2024.