Probus Management Team Meeting, December 30, 2024
Draft Minutes

Attendees: Ken Swain, Joanne Swain, Diane Anderson, Jolyon Brown, Kathy Galvin, Jonn Robertson, Greg Cornforth, Nancy Fredin

Regrets: Joyce Elmore, John O'Malley, Gayle Skidmore, Barb O'Connell, Diny Van Beers,

1. **Approval of Agenda**
   Moved by Joanne, seconded by Diane that the agenda be approved. **Carried.**

2. **Approval of Minutes**
   Moved by Diane, seconded by Jonn that the minutes of the meeting dated November 27, 2024 be approved. **Carried.**

3. **Chair Reports:**

   a) **Treasurer (Jonn)**
   The bank balance at December 31, 2024 is $8,732.04. Jonn estimates that the year-end balance will be approximately $3,972 plus any membership fees that come in. He confirmed that Faye Zinck will take over as Treasurer on February 1, 2025.

   b) **Membership (Barb)**
   N/A

   c) **Activities (Nancy)**
   Nancy advised that she is willing to continue as Activities Coordinator deputy for next year and that she will forward the Activities information for the Probus Newsletter to Joanne shortly.

   d) **Special Events**:
   Kathy advised that the Christmas Luncheon was a success, despite the confusion experienced by the Legion volunteers regarding the booking. The event came in at approximately $1,000 under budget, with a savings of approximately $200 realized due to the GST holiday. She will meet with her volunteers to debrief on January 9th. She is willing to organize the event again next year and all the volunteers have agreed to assist her. She has booked the Legion for next year, with the understanding that she can cancel up to one month before the event. Early bird ticket sales will begin in September for the 2025 luncheon. Greg suggested that alternate locations be explored in the meantime.

   e) **Programs (Jolyon Brown)**
   Jolyon advised that the speaker for the January General Meeting will be Dawn Gibbons. Dawn has authored several books and will be bringing her blind dog along.

   f) **Hospitality**
   N/A

4) **Communication (Joanne)**

We are currently transitioning to a new website provider. There's been a problem with the rollover, in that finding the User ID and Password for our current domain name (bashtioncityprobusclub.org) is not possible. Because of this, our new web host provider (Techweaver) cannot attach the webmail email addresses we've used in the past to our new site.

Jonn was concerned the e-transfers would not be processed if we dropped the current treasurer@bastioncityprobusclub.org altogether. Not knowing who has submitted dues to the credit union would be a nightmare to track. He requested that a reminder be sent to members that the 2025 Membership Fees can be paid by cheque or cash at the January meeting.

Update since the meeting: Joanne holds no hope of tracking down the old password that was created over 8 years ago and has suggested a work-around for this problem. She has requested that our new web host company (Techweaver) register a new domain name and create a new website using the new address. This could be achieved by dropping the word 'club' from our current address. Any future changes would be possible as we now know the current User ID and Password. Also, after checking with the credit union, we are able to receive funds to our bank account through both email addresses. We've registered the new address with the credit union (treasurer@bastioncityprobus.org, and can still keep the current one (treasurer@bastioncityprobusclub.org) active until we no longer need it. Joanne has arranged for our old site to renew for three more months (until April 1) and both sites will run tandem while the rollover takes place. Jonn is going to submit their dues using the new address to test it out before we go public with this.

5) **New Business**

Kathy asked whether it is necessary to ratify the decision to have 2 'Members at Large" who will be joining the Management Committee. Ken will look into it.

6) **Adjournment and Next Meeting:**

The meeting was adjourned at 10:45 a.m.

Next Meeting: January 29, 2025.